

BC Coastal Waterbird Survey Data Entry Instructions

Section 1: To Enter Your Data

1. Visit the BC Coastal Waterbird Survey site and sign in.



*	Submit	Explore	Resources	Manage	NatureCounts	\varTheta BCvolunteer 🔻	English 🔻			

Submit your Data

Around the second Sunday of each month, hundreds of Citizen Scientists around BC help Bird Studies Canada monitor our coastlines by participating in the BC Coastal Waterbird Survey. The goal of such coordinated collective efforts is the conservation of coastal waterbird populations in British Columbia.

The data collected by BC Coastal Waterbird Citizen Scientists provides long-term data on the abundance and distribution of waterbird species along BC's coast. It also provides valuable baseline information in the event of a disaster such as an oil spill. This data allows us to:

- Assess the annual changes and long-term trends in population size and distribution of coastal waterbirds in BC.
- Collect data that contribute to population estimates of coastal waterbird species in BC.
- · Advance our understanding of the ecology and the effects of human activity on coastal waterbirds in BC.



A new page opens showing a list of sites. Please select the site by starting to type the name of your site and then selecting it from the drop down menu, and then click continue. You can also zoom to your site on the map, click the pin, and then click continue. If your site is not on the list please let the Project Coordinator know.
Submit Explore Resources Manage NatureCounts



- 4. A new page opens with the blank Field Data Sheet. Complete the form by filling in all the blank fields. If you do not see a species on the list, click "Expand Checklist" at the top of the species list.
- 5. When you have completed the form click **Finish Form**.

Current site: #117192 1001 5	iteps - 131st Street to 20 Ave.
Route: 1001 Steps - 131st Str	zet to 20 Ave
Current page: Form header	

Section 2: To Review or Update Your Data

1. Visit the Coastal Waterbird Survey Project main page and click the **View data forms** link in the **Explore** drop down menu.



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- 2. A new page opens. Data you have submitted will be displayed. You can search for surveys by date or species and then click **Display Forms** to view them. You can also edit a checklist by clicking the Edit icon for that form.

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				Review existing da	ta			
Below is a	list of data	forms submitted fo	or the following pro	ject:				
Project n Lead inst	ame: Britisl itution: Bir	h Columbia Coastal d Studies Canada	Waterbird Survey					
Filters: Al	l protocols	•	All states/provinc	es ▼ All regions ▼ All years	▼ All months ▼			
Site ID or	name:		Part	cipant:				
Filter by s	Filter by species: Select a group 🔻 All species							
Alpha Scientif	f Taxon Note: or	ly species with records in the	database are available for f	Itering				
Order dat	a forms by:	Form Number	v					
			Down	oad data Reset filters	Display forms			\frown
Form	Project	Protocol name	Site		Participant	Survey Date	View	Edit Del
130218	bccws	B.C. Coastal Wate Survey	rbird 10UEV0 to 20 Av	3: 1001 Steps - 131st Street e	Sorenson Graham (SORGRA1)	2019-11- 08	٩	۹

Note: forms that have been marked as finalized by the project coordinator can only be modified or deleted by the project coordinator. If you need to make changes to a finalized data form, please contact your project coordinator.

3. A new page opens with the submitted Field Datasheet when you click Edit. Once you have made changes and reviewed the data, click on the **Finish form** button.

NOTE: forms that have been marked as finalized by the Project Coordinator can only be modified or deleted by the Project Coordinator. If you need to make changes to a finalized data form, please contact your Project Coordinator (<u>bcvolunteer@birdscanada.org</u>).

Section 3: Changing Your Password

If you would like to change your login and password information, follow these steps

- 1. Go to www.birdscanada.org/birdmon/bccws/login.jsp
- 2. Enter the login name and password and click Log in
- 3. Click on **Your Profile**, on the top right side of the page in the dropdown menu with your login name.

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*	Submit	Explore	Resources	Manage	NatureCounts	e sorgr/	Al - English -
	o. I i					Graham Sorenson	
	Submit y	our Data	а			Profile	
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ä	The data colle	ected by BC C	oastal Waterbird	Citizen Scient	tists provides long-term data on the	e abundance and distribution of waterbird	species along
E	BC's coast. lt	also provides	valuable baselin	e information	in the event of a disaster such as a	an oil spill. This data allows us to:	

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- 4. Edit your login name and password or any other information here and then click **Save.**
- 5. Use this same menu to access the **Log out** button.

Section 4: Forgot Your Password

If you can't remember your password information, follow these steps.

- 1. Go to www.birdscanada.org/birdmon/bccws/login.jsp
- 2. Click Forgot your password?

A Explore	NatureCounts	Sign In	Sign Up	English •
Sign In			Register as	a new user
The page you clicking the lin profile. If you	re trying to access requires that you provide your login name and password. If you are not yet re below. Note that you can normally use the same login for all NatureCounts projects, but you ma rgot your password, you can ask to reset it here.	gistered, you can ly need to add thi	create a new s project to yo	login by our user
Login name				
BCvolunteer				
Password				
Remember	ny login name and password.			

- Sign In Forgot your password?
- 3. Enter your login name or email address and click **Reset Password**.